

**Board of Directors/Trustees  
And Governance of  
OLDP Charitable incorporated organisation**

**Company details**

Name: OLDP CIO (Charitable incorporated organisation),  
Charity registration number: 1185732,  
Registered address: 10 Byron Croft, B74 4YF  
Trustees/Board members: 3  
Barbara Quarless, Adella Pritchard, Chantelle Gilke's  
Co-opted voting Board members: 0  
Non-voting Committee members: 19

**Structure and Governance**

The organisation is managed day to day by volunteer trustee/board members, who have voting and legal responsibility for the organisation.

Co-opted board members, work alongside the trustees and have voting rights , but no legal responsibility ,they are not registered with the charities commission and companies house , they are co-opted for particular skills and experience ,such as Law/governance or business finance/development.

The board are supported by Committee members, who are individual volunteers (or organisations) interested in the aims of the organisation and who can represent the women and girls in the inner-City communities of Birmingham with whom the organisation works. Committee membership is non-voting and does not convey or imply any legal responsibility or ability to act on the organisations behalf.

## Chair

**Barbara Quarless** is the chair of OLDP CIO

She has over 37 year's experience working at grass roots in the inner cities of England, from housing management trainee to Director and CEO. She has an MA in housing, a post graduate degree in management and Fellowship of the institute of housing.

Barbara has a particular interest in the sustainability and development of local enterprises in the context of adding social value to disadvantaged communities and groups.

## Secretary

**Adella Pritchard** is the secretary of OLDP CIO, an ordained pastor and community officer.

Adella, has worked at grass roots level in many parts of the West Midlands, where she has helped to develop a number of women's groups. She has taken that expertise now on sabbatical to Swansea, Wales.

Adella has a particular interest in environmental issues and was one of the founding members of Soho Community first and Soho Community development trust.

## Treasurer

**Chantelle Gilkes** is the Treasurer of OLDP CIO, an accountant AAT completing her ACCA, Chantelle has a BA in accounting and is embarking on her adult teaching and mentoring qualifications.

Chantelle, has a wealth of experience in keeping the accounts of Community groups and private companies throughout the West Midlands.

Her particular interests are health and wellbeing, sport and exercise.

## **Constitution of OLDP Charitable Incorporated Organisation with voting members other than its charity trustees (‘Association’ Model Constitution)**

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008]

Date of constitution (last amended):

1. The name of the Charitable Incorporated Organisation (“the CIO”) is:

**OLDP CIO**

**10 Byron Croft, Birmingham, B74 4YF, England**

3. The objectives of the CIO are:

1. a) The promotion of equality and diversity for the public benefit by providing educational and work experience initiatives targeting girls and women living in Birmingham and the surrounding area, designed to address the underrepresentation of Women in the construction industry.
2. b) The relief of unemployment in particular but not exclusively by providing training and work experience in the painting and decorating and interior design trade for Women and girls living in Birmingham and the surrounding area ("The beneficiaries").

## 12. Charity trustees

(1) The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

(a) to exercise his or her powers and to perform his or her functions as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and

(b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to: (i) any special knowledge or experience that he or she has or holds himself or herself out as having; and (ii) if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession. (2)

Eligibility for trusteeship (a) Every charity trustee must be a natural person. (b) No one may be appointed as a charity trustee: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause [15(1)(f)]. (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee. [(d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.] (3) Number of charity trustees Option 1 (a) There must be at least [three] charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

Clause 12 – Charity trustees (1) This clause explains the charity trustees' legal function, legal duty to act in good faith, and statutory duty of care. The maximum number of charity trustees is [12]. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. (b) There must be at least [three] charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting

of the charity trustees, or appoint a new charity trustee. (c) The maximum number of charity trustees that can be appointed is as provided in sub-clause (a) of this clause. No trustee appointment may be made in excess of these provisions. (4) First charity trustees.